

**Faculty of Art & Design, University of Tsukuba**  
**Campus Artist in Residence Program 2019**  
**Application Guidelines**

**1. Purpose of the Program**

Active learning is recommended as a compelling student educational method. This is as true for the arts as it is for any other academic subject. It is our intention to create an artist-in-residence program, (hereinafter referred to as "AIR") where an artist may stay in another location (university, country) for a certain period of time to learn and continue to refine their skill.

In university collaborative projects, AIR programs where students are seen as participating artists has not existed in domestic universities so far. This opportunity can be a means of cultivating new artists in a university setting through collaborative learning while utilizing university facilities.

Additionally, another goal is to connect research professors with students who are not yet active in collaborative projects with one another, in both the fields of art and art education with universities in Japan and abroad.

**2. Entrant University (TBD)**

University of Tsukuba

National Taiwan Normal University

Utah State University

École nationale supérieure des Beaux-Arts - Paris

Alzahra University

**3. Program Title**

"My Context"

**4. Number of Participating Students**

One student from each university (four students from University of Tsukuba)

8 artists in total.

**5. Application Requirements**

- a) The artist should be an excellent student in his or her University.
- b) The artist should be independent, and capable of working and living on his or her own.
- c) The artist should be able to produce and present artwork and to handle the dismantling and removal of that artwork, by him or herself within the designated period of time.
- d) The artist should understand the purpose of his or her visit to Tsukuba and be able to be present for the 12 days of the residency period.
- e) The artist should be able to lead a community life with the other artists in the program.
- f) The artist should be able to communicate with local people, including joining in the exchange program activities, (talks, lectures, workshops, school visits etc.) and should

be prepared to take an active role in the educational art program.

- g) The artist should be able to explain his or her artwork, and to give lectures or workshops in English as part of the exchange program.
- h) The artist should be in good health.
- i) The artist should be able to speak and understand basic English daily conversation.

#### 6. How to Apply

Please nominate one student from your academy and give us his/her information (name/ E-mail /tel./ typology of works) **by November 1<sup>st</sup>, 2018**

Submission destination: University of Tsukuba, Faculty of Art and Design

Assistant Prof. MIKA HOSHI Email : [hoshi.mika.kb@u.tsukuba.ac.jp](mailto:hoshi.mika.kb@u.tsukuba.ac.jp)

#### 7. Schedule

Period of stay : February 12<sup>th</sup> – 23<sup>rd</sup> , 2019

Exhibition•Opening Event : February 20<sup>th</sup> - 21<sup>st</sup> , 2019

Feb 12 Tue	Feb 13 Wed	Feb 14 Thu	Feb 15 Fri	Feb 16 Sat	Feb 17 Sun	Feb 18 Mon	Feb 19 Tue	Feb 20 Wed	Feb 21 Thu	Feb 22 Fri	Feb 23 Sat
Arrival	Working Exchange program							Exhibition Opening Event	Exhibition	Dismantle	Return

#### ■ Exchange program

Artist talk, Lecture, Workshop, discussion, presentation.

\*The schedule for lectures or workshops will be finalized after due consideration.

#### 8. Location for Working and Presentation

Campus of the faculty of Art & Design, University of Tsukuba

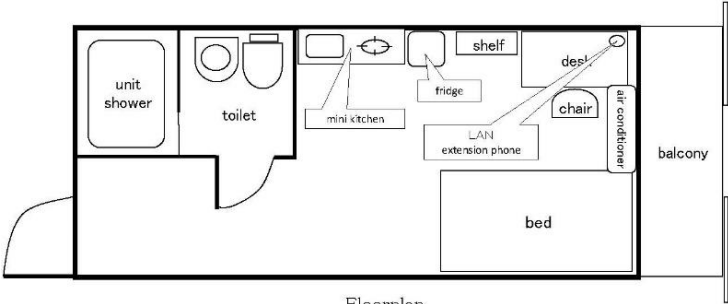
\* The nature of the work required for the exhibition, and the location of the exhibition, will be decided after due consultation between the staff and the artists.

9. **Obligations of the Organizer and the Artist**

The Organizer and the Artist have the following obligations to each other throughout the duration of the program and enter into a contract on the basis of this. In principle, it is a precondition that all successful applicants come alone to Tsukuba.

Subject	Nature of Obligation
○Travel to Tsukuba	
Travel expenses	THE ORGANIZER will pay the following travel expenses according to the Tsukuba University's regulations. A one-time round-trip economy class air ticket from the international airport which is nearest to the Artist's home to Tsukuba University (flight fare + railway fare to Tsukuba). * The ORGANIZER will arrange your flight ticket. * The expense for the transportation of goods or materials must be paid by the Artist.
Visa	THE ARTIST should make arrangements for a visa with which they may enter Japan, if it is necessary. (The expense for the visa must be paid by the Artist.)
○Working, Exhibition (presentation) and the Exchange Program	
Activities	THE ARTIST should participate in the presentation of artwork and in the exchange program (outlined in another paragraph) during the residency.
Production expenses	THE ORGANIZER will provide 30,000 JPY in production expenses, which includes fees for material, employment, research, transportation, display and removal of exhibition etc. (provided that THE ORGANIZER accepts their necessity).
Studio	THE ORGANIZER will provide the artists with a studio in the Art and Design Lab and with display space in the Exhibition Hall in Tsukuba University (during the program period only) *THE ARTIST must share the studio with other artists.
Care of Studio	THE ARTIST will sweep the studio regularly to keep his or her own studio area clean. When THE ARTIST leaves Tsukuba, THE ARTIST should return the studio to its original condition.

Exhibition	<p>&lt;Exhibition&gt;;</p> <p>--The location of each exhibition and the final contents of the work proposal must be decided after due consultation between THE ORGANIZER and THE ARTIST.</p> <p>-- In principle, THE ARTIST should exhibit his or her work by him or herself and care and maintain the work by him or herself during the exhibition.</p> <p>--THE ORGANIZER should prepare any materials necessary for presentation (panels, explanatory captions, etc.) of the artwork for the audience. Decisions on any such materials shall be made after due consultation between THE ARTIST and THE ORGANIZER.</p> <p>--Requires some adjustment, if THE ARTIST would like to use sound or light.</p>
Handling of the Works after the Exhibition	<p>The works must be temporary. THE ARTIST should be able to dismantle his or her works by him or herself after the exhibition. Should the artist wish to take that work produced during the residency back home, THE ARTIST must pack his or her work alone and pay any expenses involved in packing and shipping.</p>
Exchange Program	<p>THE ARTIST must participate in the following exchange programs:</p> <p>--Artist Talk (Gallery Talk)</p> <p>--Lecture, Workshop</p> <p>--Exchange program, etc.</p>
○About Living in Tsukuba	
Living Expenses	<p>THE ORGANIZER will NOT provide living costs.</p>

Accommodation	<p>THE ORGANIZER will provide the artist with residential facilities in Tsukuba during the program period.</p> <p>THE ARTIST must keep his or her private room, and the bathroom and kitchen facilities clean. When THE ARTIST leaves Tsukuba, THE ARTIST must return the residential facilities to their original condition.</p> <p style="text-align: center;">Room floorplan and list of room facilities  Short Stay House  Ichinoya bldg. 34・35(repaired in 2016)</p>  <p style="text-align: center;">Floorplan (14m<sup>2</sup>)</p> <p style="text-align: center;">※The room size and shape vary depending on the building or room.</p> <p>Room facilities</p> <table border="1" data-bbox="617 1135 1355 1462"> <tr> <td>Power</td><td>20A, a circuit breaker is outside of the room</td></tr> <tr> <td>Window</td><td>a screen (fixed) *with a curtain (without a lace curtain)</td></tr> <tr> <td>Ventilation</td><td>ventilation fan in the bathroom, a range hood above the mini kitchen</td></tr> <tr> <td>Mini kitchen</td><td>with a sink, one gas stove</td></tr> <tr> <td>Toilet</td><td>western-style toilet, washstand</td></tr> <tr> <td>Unit bath</td><td>a gas-operated unit shower</td></tr> <tr> <td>Balcony</td><td>laundry pole need to be installed by yourself.</td></tr> <tr> <td>Internet</td><td>connectable ※wired LAN and wireless LAN</td></tr> <tr> <td>Telephone</td><td>extension phone ※You can make a contract of outside line.</td></tr> <tr> <td>Equipment</td><td>① desk ② chair ③ bed ④ fridge ⑤ air conditioner ⑥ shelf ⑦ bedclothes ⑧ desk light ⑨ wall clock</td></tr> </table> <p>Shared facilities in the building  Laundromats in 1st to 4th floor, lounges on 2nd to 4th floor</p>	Power	20A, a circuit breaker is outside of the room	Window	a screen (fixed) *with a curtain (without a lace curtain)	Ventilation	ventilation fan in the bathroom, a range hood above the mini kitchen	Mini kitchen	with a sink, one gas stove	Toilet	western-style toilet, washstand	Unit bath	a gas-operated unit shower	Balcony	laundry pole need to be installed by yourself.	Internet	connectable ※wired LAN and wireless LAN	Telephone	extension phone ※You can make a contract of outside line.	Equipment	① desk ② chair ③ bed ④ fridge ⑤ air conditioner ⑥ shelf ⑦ bedclothes ⑧ desk light ⑨ wall clock
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Insurance	<p>THE ARTIST is covered for injury and by health insurance for the duration of the residency.</p>																				

○Other	
Cooperation with Record of Activities, And About Copyright	<p>THE ORGANIZER will take pictures of the works produced and will film the production process in order to have a record of all activities undertaken during the period of residency. THE ARTIST should cooperate with the recording of these archives.</p> <p>THE ARTIST retains copyright of his or her work. However, THE ORGANIZER reserves the right to record (photo, film, etc.) these works, and the copyright of these archival recordings is owned by CAIR. CAIR also retains the right to use any such records for publicity purposes. Any parties who have received the proper permission from THE ORGANIZER may use these records at no cost.</p>
Facebook Twitter	<p>THE ORGANIZER will create Facebook and Twitter accounts to record this program and share photos and videos in CAIR. If THE ARTIST does not have his or her own pages on Facebook and Twitter, we suggest creating accounts on them.</p>

#### 10. **Address & Inquiry**

CAIR in Tsukuba 2019

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